



State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

6 Hazen Drive, P.O. Box 95, Concord, NH 03302-0095  
(603) 271-3503 FAX (603) 271-5171



April 2, 2004

**LETTER OF DEFICIENCY #WSEB 04-046**  
**CERTIFIED MAIL #7000 0600 0023 9933 8125**

Betty Ann Moore  
Gilford First United Methodist Church  
500 Gilford Avenue  
PO Box 7408  
Gilford, NH 03246

Subject: Gilford - Public Water System: Gilford First United Methodist Church (EPA #0885040)

Dear Ms. Moore:

The records of the Department of Environmental Services (DES) show that the Gilford First United Methodist Church water system is classified as a public water system (PWS), as defined by RSA 485:1-a. A PWS is defined as any water system supplying 15 or more services, or 25 or more people, for 60 or more days per year. Pursuant to NH Admin. Rule Env-Ws 306, PWSs are subject to periodic inspections or sanitary surveys by DES staff. The purpose of the sanitary survey is to evaluate the adequacy of source(s), storage facilities, equipment, operation, and maintenance to produce and distribute safe drinking water. Pursuant to Env-Ws 360.10, a PWS owner is required to promptly repair and fully maintain the operational readiness of the water system.

On November 26, 2002, personnel from DES conducted a sanitary survey of the subject water system. The sanitary survey report, dated November 26, 2002, identified the deficiency(ies) found during the sanitary survey, requested that the deficiencies be promptly corrected, and requested that DES be notified when the corrections had been completed. DES has no record of the requested response to the sanitary survey report. As a result, a follow-up letter, dated February 10, 2004, was sent to you. The follow-up letter requested that you respond in writing, within 15 days, and either indicate that the deficiencies had already been corrected, or provide a copy of the completion schedule that you have established for correcting the deficiencies. To date, DES has not received any correspondence indicating that the deficiencies have been corrected, thus placing the water system in violation of Env-Ws 360.10 and the specific citation(s) noted below.

DES records indicate the following sanitary survey deficiency(ies) remain unresolved

Sampling Tap: Env-Ws 306.01(d)(1)d.

The present piping configuration in the pumphouse makes it impossible to determine the water quality for each source or after each treatment process. New Hampshire design standards require that all sources be capable of being sampled individually. Only in this way is it possible to monitor the water supply completely and to isolate pollution sources when necessary. A sampling tap for each source and treatment process must be installed. The treatment tap should be located after the treatment facilities and the source sampling taps should be located on each well waterline prior to its entry to the first on-line storage tank. They should be located at least 12 inches above the pumphouse floor in an easily accessible location.

DES believes the deficiency can be corrected by taking the following action(s)

**A. If the sanitary survey deficiency has not been corrected:**

**By April 14, 2004**, correct the deficiency described above; and

2. **By April 21, 2004**, provide DES with documentation that the sanitary survey deficiency has been corrected.

**B. If the sanitary survey deficiency has already been corrected:**

**By April 9, 2004**, provide DES with documentation that the sanitary survey deficiency has been corrected.

In the event compliance is not achieved within these time periods, DES may take further enforcement action, including issuing an order requiring the deficiencies to be corrected, initiating an administrative fine proceeding, and/or referring the matter to the NH Department of Justice for imposition of appropriate penalties.

Please send all correspondence made in connection with this letter to DES as follow:

Anne S. Bailey  
Department of Environmental Services  
Water Supply Engineering Bureau  
29 Hazen Drive, PO Box 95  
Concord, NH 03302-0095  
Fax: (603) 271-0656

Please contact Don Greenwood at (603) 271-3906 or by e-mail at [dgreenwood@des.state.nh.us](mailto:dgreenwood@des.state.nh.us), if you have any questions regarding the noted deficiency. If you have any questions concerning this letter or enforcement issues, please contact Anne Bailey at (603) 271-0672 or by email at [abailey@des.state.nh.us](mailto:abailey@des.state.nh.us)

Sincerely,

**COPY**

Rene Pelletier, P.G., Manager  
Land Resource Programs

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Gretchen Rule, DES Legal Unit  
Norman Harris III, Gilford Well Co., Primary Operator  
Don Greenwood, DES WSEB  
Town of Gilford Health Officer  
EPA. Region 1